

**MINISTRY OF LABOUR AND INDUSTRIAL RELATIONS**

(YEP/WBTWP/DTP): .....

**STATUS OF TRAINEES STILL UNDER PLACEMENT FOR THE MONTH OF .....****Company name:** ..... **Contract Number:** .....**Business address:** .....**Name and Status of Contact person:** .....**Phone number of contact person:** ..... **Email address of contact person:** .....**Nature of business activities:** .....

Name and National Identity Card No. of trainee	Period of placement	Job Designation of Trainee/s	Stipend paid (Rs)	Specify whether trainee is still under placement YES or NO <i>If <u>No</u> specify Date trainee left the Company</i>	Signature of trainee

I certify that the above mentioned trainees are still under placement at my Company, **their signatures are same as that on their Identity Cards** and all the information submitted are correct. I, further acknowledge having taken note that any incorrect information provided by the Company may lead to legal proceedings.

I also certify that my company is still in operation and the trainee has already been paid the full amount of his/her stipend as stipulated above.

I hereby acknowledge that failure to provide required information to the Ministry during the 1<sup>st</sup> week of each month with a copy to HRDC may entail my disqualification from participating under the YEP/WBTWP/DTP.

**NAME:** ..... **DESIGNATION:** .....**DATE:** ..... **SIGNATURE:** .....

Seal of Company

**FOR OFFICE USE OF MLIR Based on the above, please proceed with the refund of stipend to the employer for the above-mentioned month****NAME:** ..... **DESIGNATION:** ..... **SIGNATURE:** ..... **DATE:** .....